

IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

An Independent Agency of the Executive Branch

W. CHARLES SMITHSON
Executive Director
& Legal Counsel

January 31, 2007

Holly M. Lyons
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BOARD MEMBERS:

James Albert, Chair
Janet Carl, Vice Chair
Gerald Sullivan
Betsy Roe
John Walsh
Patricia Harper

Re: Iowa Code section 8.7 Gifts, Bequests, and Grants Report

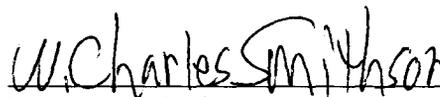
Dear Division Director Lyons:

Iowa Code section 8.7 requires "all gifts, bequests, and grants received by a department or accepted by the governor on behalf of the state" to be reported to the Iowa Ethics and Campaign Disclosure Board (Board). The law requires the Board to then submit to the Fiscal Division of the Legislative Services Agency a summary report.

The following steps were taken in order to implement the requirements of the law:

1. Reminder emails were sent to each department throughout the year concerning the requirements to file the report.
2. To help departments comply with the law, the Board determined that it would accept copies of internal tracking devices such as excel spreadsheets in lieu of paper reports. In addition, the Board accepts filings on the state GEM\$ system in lieu of paper reports.
3. The Department of Administrative Services has agreed to report on behalf of the other departments funds allocated from the Vertical Infrastructure Project and the Iowa Access Board.
4. The Board issued one advisory opinion interpreting the section. Here is a link to the electronic version of the opinion: http://www.state.ia.us/ethics/legal/adv_opn/2006/06fao04.html
5. In lieu of submitting a separate report to LSA disclosing filings with the Board in excess of \$1,000.00, the Board has posted all filed reports on its Web site for public viewing: http://www.state.ia.us/ethics/ethics/gifts/gifts_2006.htm

Respectfully submitted on behalf of the Board by:



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